



Intermediate/Senior Accountant Sheltons Accountants, Sydney

An exciting opportunity for an intermediate/senior accountant has arisen in our small, internationally focused boutique firm in Sydney.

Located in modern CBD offices (Circular Quay).

We are looking for a career driven, proactive and enthusiastic professional who wants to develop their skills and grow within our firm. You won't just be exposed to accounting compliance, you will also gain experience in Virtual CFO services.

Who are we?

We provide exceptional service to our niche client group – overseas-based businesses with operations in Australia.

At Sheltons we are more than accountants - we work with external consultants and suppliers where necessary and provide tax and legal advice, HR assistance and accounting, administrative and business advisory services.

We also have offices in the UK (London), Denmark and Malta.

The role will involve but will not be limited to:

- Preparation of company tax returns, BAS, GST and FBT returns
- Monthly accounts management including balance sheet reconciliations, accounts payable, intercompany loan accounts and bank reconciliation
- Preparation of monthly management reporting
- Providing various advice to clients ranging from tax, GST, structuring and HR related matters
- Liaising with clients and maintaining relationships with external stakeholders, such as the ATO and ASIC

The Ideal Candidate:

- 3-4 years' experience working in an Accounting Firm
- Australian schooled
- Completed university degree
- Proficient in Microsoft Office Suite
- Analytical mind and exceptional attention to detail
- Ambitious & energetic
- Ability to work within a small team
- Service minded
- Sound knowledge of income tax, GST and accounting standards
- Excellent communication and time management skills

Preferred but not essential:

- Worked on international clients
- Speak another major language
- Bookkeeping experience with a professional accounting firm in Australia
- Experience with MYOB, Xero or Sage
- Intermediate to advanced Excel skills
- Studying towards or qualified CA/CPA

What we offer:

- International client exposure
- Exposure to Virtual CFO work
- Genuine career development and progression opportunities
- Professional and fun working environment
- A very friendly working atmosphere

Salary Expectation:

Up to 70K package, negotiable depending on the level of experience of the candidate.

If this role sounds like you, please submit your cover letter and resume to:

Selina Handa
Senior Manager
Email: S.Handa@SheltonsGroup.com